

The background of the entire image is a person's back and shoulder, wearing a light blue shirt, looking at a computer monitor. The monitor displays the 3DEXPERIENCE software interface, which includes a 3D model of a yellow and black helmet. The helmet is shown in a perspective view, with a coordinate system (X, Y, Z) visible. The software interface also shows various toolbars and panels. The text '3DEXPERIENCE Cloud Services Administrator Training' is overlaid on the image in a large, white, sans-serif font.

# 3DEXPERIENCE Cloud Services Administrator Training

This 1 day-course is perfect for administrator users who want to understand and manage a tenant on the 3DEXPERIENCE Platform.

## INTRODUCTION

The course focuses on developing **the skills and concepts needed for successful software usage and setup**. It allows users to prepare, plan, create and test a full 3DEXPERIENCE data management setup. This course can run as a **standalone** but is also part of the 5 day Quickstart implementation.

### COURSE SUMMARY:

- How to initialize your 3DEXPERIENCE tenant and administrate your users.
- Creating your working environment with dashboards.
- Understanding storage and workflow permissions.
- Moving data to the 3DEXPERIENCE Platform.
- Things to consider when using and creating file libraries.
- How to manage and edit your SOLIDWORKS data management options.
- Create and review your 3DEXPERIENCE setup incl. attributes and SOLIDWORKS file templates.

### THE OFFER INCLUDES:

- Guided training from one of our expert engineers.
- Access to formal learning resources.

### REQUIREMENTS:

- Access to 3DEXPERIENCE and SOLIDWORKS Licenses.
- Some mechanical design experience and experience using Microsoft Windows®.
- Completed Cloud Eligibility check and certified hardware preferred.
- Internet connection with compatible network performance: Bandwidth should be >4Mb/s. Latency should be 350m/s.
- User availability for training. **Note: all training classes are scheduled throughout throughout the year in both classroom (6 people max) or remote (4 people max).**
- Prior installation of SOLIDWORKS tools and 3DEXPERIENCE is not required since the training environment of Visiativ is used. **Note: A separate two hour onboarding session can be planned to install and setup 3DEXPERIENCE.**

## ADVANTAGES OF THE 3DEXPERIENCE PLATFORM

- ✓ Built-in data management with your familiar SOLIDWORKS tools.
- ✓ Your latest SOLIDWORKS data is available anywhere, on any device.
- ✓ Secure and always up-to-date.
- ✓ No server or IT requirements.
- ✓ Easy to deploy and install.
- ✓ Collaborate with others seamlessly.
- ✓ Complete and scalable design traceability.

## 3DEXPERIENCE Cloud Services for SOLIDWORKS Administrator Training – 1 day

<b>1. INITIALIZATION OF THE 3DEXPERIENCE PLATFORM</b>	<ul style="list-style-type: none"><li>• 3DEXPERIENCE Administrators</li><li>• Platform Management Dashboard</li><li>• Invite Members</li><li>• Assign Roles</li><li>• Access Roles and Applications</li><li>• Create and Administer User Groups</li></ul>
<b>2. CREATE YOUR WORKING ENVIRONMENT</b>	<ul style="list-style-type: none"><li>• Predefined Dashboards</li><li>• Create Dashboards</li><li>• Dashboard Widgets</li><li>• Share Dashboards</li></ul>
<b>3. STORE, MANAGE AND SHARE DATA</b>	<ul style="list-style-type: none"><li>• Create and Manage Collaborative Spaces</li><li>• Access Rights and Permissions</li><li>• File Maturity Lifecycle and Workflow</li><li>• Overview of Chosen Workflow</li><li>• Review Maturity Settings</li><li>• Create and Manage Bookmarks</li></ul>
<b>4. EXISTING DATA AND DATA MIGRATION</b>	<ul style="list-style-type: none"><li>• Save New Files to 3DEXPERIENCE</li><li>• Save Existing Files to 3DEXPERIENCE</li><li>• Bulk Upload</li><li>• Create and Manage Standard File Libraries</li><li>• SOLIDWORKS Toolbox</li><li>• Typical File set Review</li></ul>
<b>5. CHOSEN SOLIDWORKS DATA MANAGEMENT OPTION REVIEW</b>	<ul style="list-style-type: none"><li>• Overview of Default Options</li><li>• Chosen Revisions in 3DEXPERIENCE</li><li>• Edit Revisions in 3DEXPERIENCE</li><li>• Part Naming Overview</li><li>• Edit Part Naming Rules</li><li>• Create Enterprise Item Number</li><li>• Add and Edit 3DEXPERIENCE Attributes</li><li>• Add and Edit SOLIDWORKS Custom Property Links</li></ul>
<b>6. SOLIDWORKS SETUP REVIEW</b>	<ul style="list-style-type: none"><li>• Create and Link SOLIDWORKS Part &amp; Assembly Templates</li><li>• Create and Link SOLIDWORKS Drawing Templates</li><li>• Save Templates to 3DEXPERIENCE</li><li>• Linked Revision Table</li><li>• Edit Existing Templates</li><li>• Create and Edit Property Tab Builder</li><li>• Save to 3DEXPERIENCE Process Overview</li></ul>



# Sharing is growing